

Neroche Hall

www.nerochehall.org.uk

Bickenhall , TA3 6TY

Registered Charity Number 275573

Booking Secretary 01823 480441

Application to use the Alcohol License

1. Type of Event.....

.....

2. Contact name and phone number of organiser.....

.....

3. Date of event.....

4. Number of people expected to attend.....

5. Will there be any people below the age of 18 year of age.....

Please note that you must operate a Challenge 25 policy...see authorisation letter below.

6. How many bar staff can you provide.....

If we accept this application we will send a completed letter of authorisation (see below) Please read so that you are familiar with the laws and rules for this facility.

When completed please send the completed application form to the Booking Secretary Mrs A Brown, Battens Farm, Bickenhall, Somerset, TA3 6TS who will bring this application to the management Committee for approval. If approved you will be sent a letter of authorisation which should be displayed in the hall during the event.

A bill for £20 will then be issued.

I have read conditions, laws and rules relating to this application as stated on the authorising letter and I hereby agree to comply with these requirements for the sale of alcohol.

Signed.....(event organiser) date.....

Address.....

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LETTER AUTHORISING SALE OF ALCOHOL IN ACCORDANCE WITH THE LICENSING ACT 2003

Dear

The Licensing Act 2003

This letter gives you our authorisation to sell alcohol at the following function(s) at Neroche Hall:

Date

Description

Time(s)

The following responsibilities apply to all those selling alcohol:

- No alcohol is to be sold or delivered to anyone under 18 years of age (a PASS proof of age card, photo driving licence or passport can be accepted as proof of age. A soft or non-alcoholic drink may be provided, **NOT** a low alcohol drink. An adult may purchase wine, beer or cider for someone aged 16 or over **ONLY** for drinking with a table meal taken with an adult.) You **MUST** operate a Challenge 25 policy which means that you must challenge anybody who appears to be under 25 years of age to show proof of their age.
- No alcohol is to be sold to anyone who appears to be drunk or who is buying for someone who appears to be drunk.
- No alcohol is to be sold after
- Drunk and disorderly persons **MUST** leave the premises.
- Smuggled goods must not be sold or kept on the premises.
- Every sale of alcohol must be by a person over 18 under the supervision of a designated supervisor.
- If you suspect that anyone is taking or supplying illegal drugs you should inform the police
- In the event that you wish to employ someone on the door to regulate or control entry, you must comply with the Security Industry Act 2001 (SIA). All supervisors/Security that are employed in licensed areas must be registered. The

SIA license must be clearly on display and staff must have identification showing their photograph, name, license number and expiry date.

The above responsibilities apply where sale is carried out under a Premises Licence.

Note that the maximum penalty for breaking the law in these respects is a fine of £20,000 or 6 months in jail. Those attempting to purchase alcohol who are under 18, buying for someone under 18 or who are drunk or buying for a drunk are also guilty of an offence.

Please contact the chairperson of Neroche Hall management committee if you have any questions or problems understanding the laws and rules.
Richard Davies 01823 480286

Signed Chairman of Neroche Hall Management Committee

Date